

This thesis describes the library of the Bohuslav Martinu Institute. First, there is described history and a current activities of the Institute. The main topic of this work is to decompose the library system of the local library and the information center. There are described static elements (the library collection in detail, catalogues and the library equipment) and dynamic elements (aquisition, organisation and services). The practical part contains a description of current state of cataloguing of documents and a proposal for minor improvements.