

The aim of this thesis is to present the collection of audio and audiovisual documents in the Municipal Library of Prague (further MLP). In the first chapter there are cited legislative documents which are directly related to the issue of lending of the mentioned materials. The next chapter presents audio and audiovisual documents and their history. The third chapter, which is the main one, deals with mentioned documents in the MLP; library processes (acquisition of documents, cataloguing) and possibilities of searching them on web or on-line are described there too. In addition, some special projects of the MLP (circulating collections, digitizing of gramophone records) are described there too. In conclusion, importance of special departments in public libraries is evaluated.