

Abstract:

This thesis focuses on the job analysis of the professional training teacher. The output is the job description. For the purpose of the research the group of respondents is narrowed down to the specialization Hairdresser.

The first part is theoretical overview based on literature and relevant internet sources, it is focused on the explanation of basic terms related to the jobs analysis. The practical part describes the situation in schools and provides basic characteristics of respondents. The job analysis carried out through a questionnaire survey follows. Analysis result is a job description, the final version is completed by a direct interview with a supervisor of the examined position. The final job description should facilitate the tender for principals of schools, it can serve as a basis for the tender notice and subsequently facilitate the selection of a suitable candidate for the position of the professional education teacher. The candidates should get a better idea of the job, of what its purpose is and what the duties and responsibilities relating to it are. These descriptions considerably help labor office employees to mediate contacts between employers and job candidates.