

ABSTRACT:

This work deals with analysis of Head cook's job position at primary school. Its aim is to map necessary qualification, knowledge and abilities in the field of professional and management competence. All the relevant information needed to describe the job and to specify demands on this job was gathered through the survey. At the same time the survey showed, which professional and management competence was preferred when filling the head position in school boarding. The results of the survey were used as a source to make an instruction how to describe the primary school head cook's job. This instruction is presented at the end of the work.