

The main point of the thesis is an employee recruitment and his external assurance. The thesis is aimed at the process of recruitment in system of personal activities and implies a human resources management as a new concept of personal labour. The matter of employment is represented by description of individual personalistic activities, that precede and follow the process of employee recruitment. The entire employee recruitment process is divided into several steps, which can be used as an instruction manual of employee selection procedure. Attention is paid to a method of recruiting employees through internet, which is demonstrated by describing activities of the leading European recruitment company and its job portals. Another important section is aimed to an outsourcing of employee recruitment. There are listed advantages and disadvantages of a personal consultancy and specifications of the outsourcing. Complete process of recruitment of employees in the Agency H. is included as an example of outsourcing. Therefore the thesis includes work experiences and also represents a general view of labour recruitment.