

Abstract

The aim of this thesis was to compare two positions in one particular organization with the help of an analytical job diagram that has characterized these posts in depth and structure, and to define the requirements and demands on both positions in turn summarizing information useful in the context of training programs or finding suitable staff for these positions .

The thesis is focused on a detailed analysis of the activities of a personal assistant and consultant , including claims of mental and physical disabilities.

The theoretical part deals with the subject of mental disability in general with emphasis on specific education and communication, that are key to promoting independent and complacent people with intellectual disabilities in everyday life.

Furthermore, the theoretical part provides basic information about the above-mentioned organization and the methods they use when dealing with these issues, the final output of which is shown in the job diagram for a particular profession.

The practical part of this thesis presents two Proffessiograms for occupations such as consultant and personal assistant, built on fundamental results based on the research methodology. Practical parts include overall results of the research and their evaluation, including description of the collection of the research data.

Key words

Mental disability, education, support independence, personal assistance, professiography, job profile diagram, role of social worker.