

Abstract

The main objective of the thesis is to analyze the process of training employees in the company XY MEDICAL, Ltd., identify its shortcomings and recommend opportunities for improvement. The theoretical part is processed by a method of analysis of professional literature on personnel management, respectively. specific development and training. It describes the learning process and identify the methods and forms of education used in the organization. In a research of methods are used semi-structured interviews with the Director of Human Resources, excursion in the educational activities and a questionnaire for employees. The research part is aimed to obtain information on the whole process of education in society, ie contains information on how to identify training needs, its planning and implementation, different types of training taking place in the organization as well as the evaluation of educational activities. The aim of the research is to find out how well the company access to education employees. Based on the findings of the research are at the end of work formulated recommendations for company XY MEDICAL, Ltd.

Key words: education, employee training, the learning process, learning methods, questionnaire, interview, excursion.