

ABSTRACT:

This diploma thesis deals with examining the economic literacy of a headmaster. The topic has been chosen because of the belief that a good financial management is important for the development of a school. Another reason for the choice is the fact that there is virtually no set of unambiguously defined responsibilities and no set of suggested knowledge in the economic area which would provide guidance for headmaster in his work. The aim of the theoretical part is to find the necessary information, to define the key terms and to place the economics of the school management into the legislative framework. The practical (research) part examines the actual state of knowledge and the activity of headmasters in the financial management of the school. The difficulty, the risk of financial management in relation to other managerial activities and the comparability of different types and sizes of schools are also examined here. The outcome of this thesis is to give the definition and the content of the economic and financial literacy of a headmaster. It is also to determine the level of the financial literacy of the interviewed headmasters.

KEYWORDS:

Headmaster, economic literacy, financial literacy, decision-making authority, responsibilities of the headmaster, delegation of responsibilities, financial management, semi-budgetary organization, financial inspection