

Abstract:

The final thesis deals with human resources, which is one of the basic management functions. Knowledge of the basic managerial functions is an important prerequisite for high-quality managerial skills of a kindergarten principal. It is important to point out that the kindergarten management is currently much more responsible for running of the kindergarten than in the past. The thesis involves an analysis of the current status of the selected HR activities - recruitment, adaptation of employees and their assessment, training and development. It aims to describe the personal risks for a kindergarten principal and it proposes changes for improvement. The main method selected for achieving the set objectives is to survey kindergarten managers. Additional technique is an interview.

The first part of this thesis focuses on theoretical knowledge in the field of HR at two different levels - basic one and one that focuses on education.

The second, practical part, analyses the process of selected HR activities, describes possible HR risks and summarizes research problem, including proposed changes for improvement.