

The aim of the bachelor's thesis is a description of preparatory works for moving of the library of the Institute of Scientific Information of the 1st Faculty of Medicine of Charles University in Prague and the General Teaching Hospital in Prague. The introduction is about the library moving theory. It is mainly focused on the description of the separate stages of library moving. Next chapter deals with the library of the Institute of Scientific Information decomposition. Final chapter gives a summary of the individual phases, specified in the opening chapter, which have been completed at the library of the Institute of Scientific Information.